



Registration

Erasmus coordinator Ing. Radka Krejčí



Faculty of Agrobiography,
Food and Natural Resources

University Full of Life

Agenda

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- Faculty website www.af.czu.cz/en
- Study information + time schedule for academic year 2023/2024
- Information portals for students
 - University Information System (UIS)
 - MS Teams
 - Moodle
- Next steps & questions
- Study programmes in English



International Relations Office

- International Relations Office >
- How to get to Campus >


Vice-Dean for International Relations



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prof. Ing., Ph.D.

✉ kourimska@af.czu.cz
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☎ +420 605 870 016
🌐 <http://home.czu.cz/ko...>


Erasmus Coordinator



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Admissions - Bachelor's and Master's programmes



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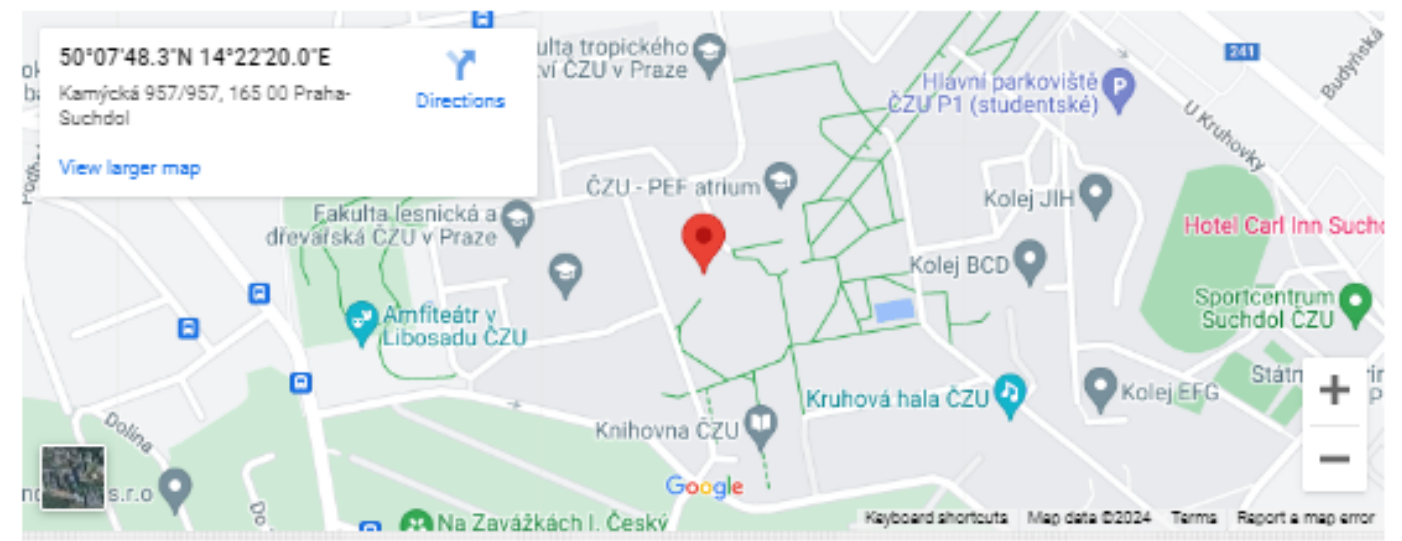
☎ +420 224 383 055
☎ +420 731 979 590

The International Relations Office (IRO) is a unit within the Dean's office of the Faculty of Agrobiolgy, Food and Natural Resources that is in charge of implementing the international policy of the Faculty and University. IRO informs, engages and supports the academic community of the Faculty (teachers, students and scientists) in their international activities. IRO assists students in international study programmes of the Faculty taught in English and promotes the Faculty study programmes at international level.

IRO is located in room number 120, building FAPPZ A.

Office hours are **Mon-Fri: 8-11am**

How to get to Campus



Here you can find contacts to our office

About the Faculty

Departments

Study

Science & Research

International Relations

Study

Study at Faculty

Study Administration Office

Study programmes

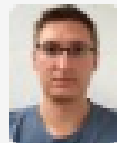
Information for students

Study documents

FAFNR / Study / Study documents

Study documents

System integrator



Rejda Tomáš
Ing.

✉ rejda@af.czu.cz

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Study documents

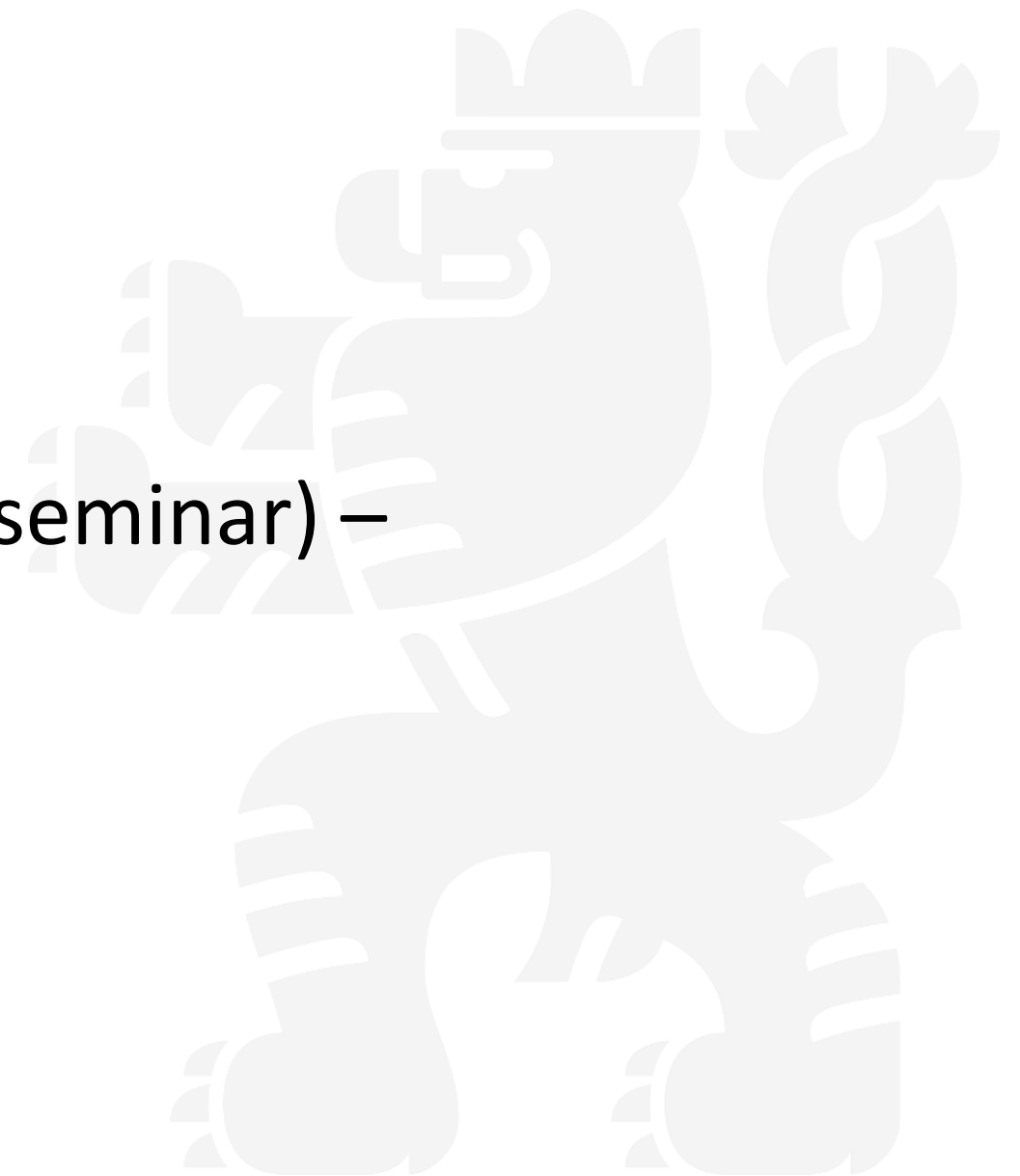
- > Academic Year Schedule 1 file
- > Forms and Requests 4 files
- > Legislative documents 5 files
- > Introductory presentation 3 files
- > Bachelor and Master thesis, FSE, Graduation 13 files
- > Enrolment, Advancement to higher year 4 files

**Here you can find
useful documents
e.g. this
presentation**

Study information

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- Academic year is divided into two semesters:
 - an autumn/winter (AS/WS) semester
 - a summer/spring (SS) semester
- Each subject consists of a **lecture** and a **practical training** (seminar) – attendance is compulsory:
 - 2 teaching hours of lectures a week = 90 minutes
 - 1-2 teaching hours of practical training a week
 - 1 teaching hour lasts 45 minutes



Study information

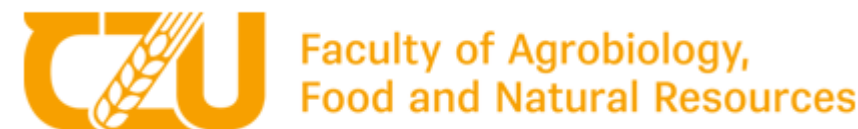
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Each subject has a code which indicates the mode of completion of a subject



← **Z**EX01**Z** (Aquatic Ecosystem Restoration)

→ Z (zápočet) = **creditation** (e.g. project, presentation)



← **A**AA41**E** (Advanced Meteorology and Climatology)

→ E (exam) = creditation + **exam** (e. i. without creditation it is not possible to take the exam)

- Exams can be oral or written
- Grading system for exams: 1 – excellent; 2 – very good; 3- good; 4 – fail






Study information

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- You have been enrolled into study and the subjects from your Online Learning Agreement (OLA) were recorded in the University Information System (UIS).
- If there are any timetable conflicts and you wish to change your subject(s), please email the name and the code of the subject you wish to delete and add to iro@af.czu.cz at the latest by 18 of February. We will record the changes in UIS for you.
- Changes to your timetable after this date **will not be possible.**
- You need to have **at least 50%** of your subjects from our Faculty.

ACADEMIC YEAR SCHEDULE 2023/2024

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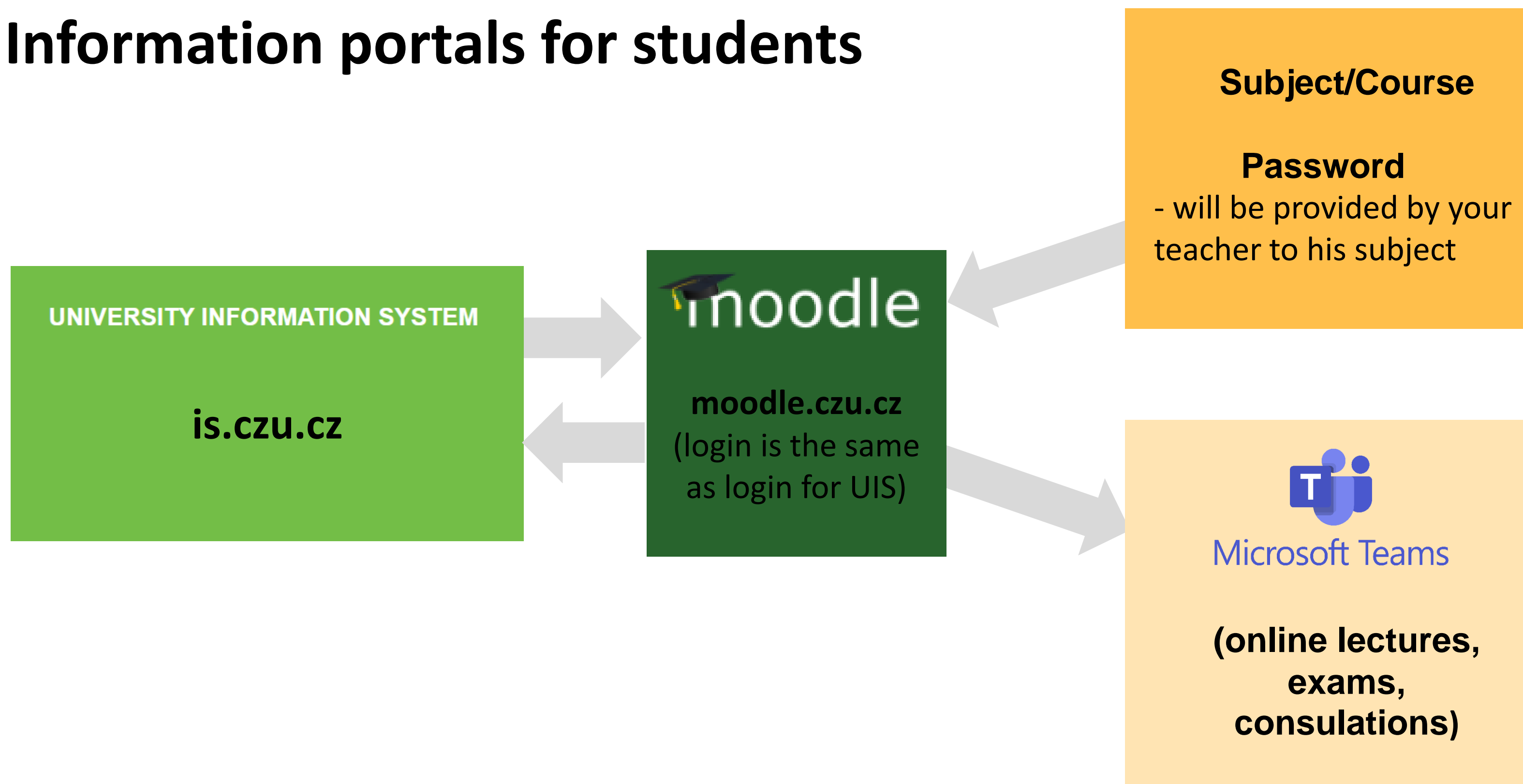
Winter semester	 Teaching period	2 October – 22 December 2023
	 Examination period	2 January - 11 February 2024
	Public holidays	17 November 2023
Summer semester	 Teaching period	12 February – 3 May 2024
	 Examination period	6 May – 30 June 2024
	 Summer holidays	1 July – 31 August 2024
	Public holidays	29 March, 1 April, 1 May 2024

A person wearing yellow gloves is holding a small green plant in a soil cube. The background shows a misting system in a greenhouse or nursery setting. The text "Information portals" is overlaid in the center.

Information portals

Information portals for students

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Introduction to the University Information System (UIS) 11

- Login to UIS
- Change your password
- Personal timetable



Login on the main study page is.czu.cz/?lang=en

Login information will be sent to your email, or you can get it from IT Helpdesk

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UNIVERSITY INFORMATION SYSTEM

» University information system

i • Návod - Kontaktní centrum - student

Personal administration

- **Log in to the Personal administration of UIS** • First log in to UIS instructions • System integrators

Admission procedure

- **E-application form to study at CZU** • Admission procedure results
- **Pre-enrollment confirmation for application to study at CZU**

Information about CZU

- Departments • Public document server

Fill out your login details (username, password)

CZU Česká zemědělská univerzita v Praze **UNIVERSITY INFORMATION SYSTEM**

» Log in to system

Log in to system

On this page you can log in University Information System. You use an assigned user name and a password. The password distinguishes upper case and low case letters. At the same time you can select after which period of inactivity the system logs you out.

i If you fail to log in or do not know the above mentioned information, please contact the IT Helpdesk CZU.

User name

Password

Log out after 1 day of inactivity (change).

The next step is the change of your password! Without changing the password you won't be able to log into other information systems (studenti.czu.cz, moodle.czu.cz).

Česká zemědělská univerzita v Praze

UNIVERSITY INFORMATION SYSTEM

Personal administration

Your password was last changed by administrator or the system. You can change your password here.

- Public information portal
 - Study plans
 - Timetables
 - Course catalogue
 - Persons at CZU
 - Departments
- My College
 - Student's portal
 - Study application form
 - Course Attainment Evaluation
 - Course evaluation by students
 - Overview of financing
- Personal management
 - Document server
 - Mail box
 - Document storage
 - Noticeboard
 - Tasks
- eAgenda
 - Contact centre
 - Room reservation
 - eSurveys
 - Trips abroad
 - Economic information system Magion
- Technology and its administration
 - Setting of password to access the eduroam network
- UIS documentation
 - UIS documentation
 - System integrators
 - Licence information
 - Statistics of using UIS
 - My operations
- Adjustment of the information system
 - User settings
 - Change photo
 - Portlets in UIS
 - Administration of My favourites menu
- Information system set-up
 - Change identity
 - Password change**
 - Link your account to CIS
 - My operations
 - Delegates set-up
- Protection of personal data
 - Personal data check
 - Approvals by user
 - Personal data check statistics












My College

- **Student's portal**
- Study application form
- Course Attainment Evaluation
- Course evaluation by students
- Overview of financing

Choose	Study ID	Faculty	Programme - Field of study	Progress of study	Register for examinations
	192164	FAFNR	B-ATZ Agriculture, Horticulture and Rural Development Rural Development [full-time], study group no. 1	enrolled	

Support of the selected study

Application on support of the selected study.

 **Personal timetable**
 Academic calendar (weeks overview)
 Academic year schedule
 Study Department
 Print the registration sheet
 Print enrollment sheet
 View and print study overview
 View the State Exams
 Study confirmation form
 Study confirmation form in English
 Course evaluation by students

Timetable display

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Day	08:45-09:30	09:30-10:15	10:30-11:15	11:15-12:00	12:15-13:00	13:00-13:45	14:00-14:45	14:45-15:30	15:45-16:30	16:30-17:15	17:30-18:15	18:15-19:00
Mon	FTZ 115 / 2b-icard1,2 IBI011E Natural Resource and Agricultural Economics ⁽¹⁾ T. Pilařová	FTZ 115 / 2b-icard1,2 IBI011E Natural Resource and Agricultural Economics ⁽¹⁾ T. Pilařová			PEF EII EPEC3E Psychology of Personality and Social Psychology ^(11,12) H. Chýlová		A237 / 2b-sunrb APA39E Introduction to Soil Conservation and Protection ^(1,2) V. Penížek		A237 / 2b-sunrb APA39E Introduction to Soil Conservation and Protection ^(1,2) V. Penížek		A226 APA38E Soil Science ^(1,2,3) M. Spasic	
Tue	A132 / 1b-agrifob AAA29E Fundamentals of Agroecology ⁽²⁾ J. Holec	A132 / 1b-agrifob AAA29E Fundamentals of Agroecology ⁽²⁾ J. Holec							PEF E315 EPEC3E Psychology of Personality and Social Psychology ^(10,14,15) D. Heller			
Wed					FTZ 115 / 2b-icard1,2 IRI010E Tropical Crop Husbandry ⁽⁴⁾ O. Leuner		FTZ 115 / 2b-icard1,2 IRI010E Tropical Crop Husbandry ^(4,5) O. Leuner					
Thu							A237 A Soil Science ^(2,3,6) L. Borůvka					
Fri												

**FAFNR building A, 2nd floor,
room number A237**

**Lectures and seminars might be
in dashed lines. Select specific
dates/times and the lines will
become full**



Home » My College

Student's portal

Study – FAFNR N-FEEDEM pres [term 2, year 1], study period – SS 2023/2024 - FAFNR

My College | E-study record | My schoolmates | Study details | Map of my study | List of topics | Coursework submission

The table shows the studies commenced or completed at this university and the application icons relevant to the studies. The study and the study period you are working with at the moment can be found in the page subheader. If you have more than one study or study period use the grey bullet in the first column. Choose to switch between them in the portal applications. When entering the Student's portal you are working with the active study (green bullet).

Choose	Study ID	Faculty	Study	Progress of study	Register for examinations	Registration/Enrollment
<input checked="" type="checkbox"/>	320114	FAFNR	Animal Nutrition full-time	enrolled		

Changes in enrollment - SS 2023/2024

Students use this application to express their requirements concerning the courses they signed up for in the academic period.

Now you can work with courses available at the following departments.

Department	Study period	Beginning	End
Faculty of Forestry and Wood Sciences	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Faculty of Agrobiolgy, Food and Natural Resources	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Department of Physical Education	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Institute of Education and Communication	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Faculty of Engineering	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Rectorate	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Faculty of Economics and Management	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Faculty of Tropical AgriSciences	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59
Faculty of Environmental Sciences	SS 2023/2024	05/02/2024 18:30	11/02/2024 23:59

A list of courses/subjects for which you are registered/enrolled will appear

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Courses registered and confirmed:

This table contains the courses enrolled for the student and information about them.

Code	Course	Fac.	Oblig.	Com.	Crd.	Lang.	Type	Timetable
AVA43E	Animal Physiology	FAFNR		Exm	5	eng	N	Se Thu 14:50-16:20 C111 Every week Le Thu 13:05-14:35 C111 Every week
AQA61E	Food Technology and Processing of Plant Products	FAFNR		Exm	5	eng	N	Se Wed 10:30-12:00 3.35 Every week Le Wed 08:45-10:15 3.35 Every week
ZEX108E	Fundamentals of Biology	FZP		Exm	6	eng	N	Le Wed 12:15-13:45 D226 Every week
ZEX103Z	Laboratory Methods	FZP		PassCD	5	eng	N	Se Fri 12:15-14:30 Z019 Every week
ABA15E	Plant Physiology	FAFNR		Exm	5	eng	N	Se Tue 15:45-17:15 A410 Every week Le Tue 14:00-15:30 A410 Every week
AEA01E	Zoology	FAFNR		Exm	5	eng	N	Se Fri 10:30-12:00 B120 Every week Le Fri 08:45-10:15 B120 Every week

Click here to choose a date for your lecture and seminar. The courses will then show as „selected“ in your timetable

Alterations compared to registered and confirmed courses

No alterations made.

Current enrollment sheet for period WS 2023/2024

Sel.	State	Code	Course	Fac.	Oblig.	Com.	Crd.	Lang.	Type	Timetable	Entered on	Limit	Order	Prerequisites
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AVA43E	Animal Physiology	FAFNR		Exm	5	eng	N	Se Thu 14:50-16:20 C111 Every week Le Thu 13:05-14:35 C111 Every week	21/09/2023 09:32:40	∞	8/12	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AQA61E	Food Technology and Processing of Plant Products	FAFNR		Exm	5	eng	N	Se Wed 10:30-12:00 3.35 Every week Le Wed 08:45-10:15 3.35 Every week	02/10/2023 15:38:48	∞	18/21	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	ZEX108E	Fundamentals of Biology	FZP		Exm	6	eng	N	Le Wed 12:15-13:45 D226 Every week	21/09/2023 09:33:03	∞	24/40	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	ZEX103Z	Laboratory Methods	FZP		PassCD	5	eng	N	Se Fri 12:15-14:30 Z019 Every week	21/09/2023 09:33:27	∞	6/9	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	ABA15E	Plant Physiology	FAFNR		Exm	5	eng	N	Se Tue 15:45-17:15 A410 Every week Le Tue 14:00-15:30 A410 Every week	03/10/2023 14:03:42	∞	17/19	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	AEA01E	Zoology	FAFNR		Exm	5	eng	N	Se Fri 10:30-12:00 B120 Every week Le Fri 08:45-10:15 B120 Every week	02/10/2023 15:38:35	∞	9/10	

Subjects from other faculties

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Faculty of Tropical AgriSciences

- The semester is divided into 2 periods/blocks - **BE CAREFUL WHEN PREPARING YOUR SCHEDULE!! – pay attention to the footnotes under each timetable!!!**
 - 1st block (1. - 6. week) 12.2. – 22.3.
 - 2nd block (7. - 12. week) 25.3. – 3.5.
- The “block teaching” means that there are two lectures and two seminars in one week, all of them are obligatory. But the course is taught only during the six weeks of the semester.

Faculty of Economics and Management

- in case of block teaching, please pay attention and contact your teacher

In case of any problems (e.g. logging into UIS, Moodle) please contact our IT Helpdesk:

A banner for the IT Helpdesk. On the left, a red rectangle contains the text "IT Helpdesk" in white. On the right, a grey rounded rectangle contains the following information: "Workplace IT HELPDESK" with a white first aid kit icon, "Rectorate +420 22438 4444" (the number 4444 is green), and "Operating hours 7.30 - 16.00".

IT Helpdesk

Workplace
IT HELPDESK 

Rectorate
+420 22438 4444

Operating hours
7.30 - 16.00

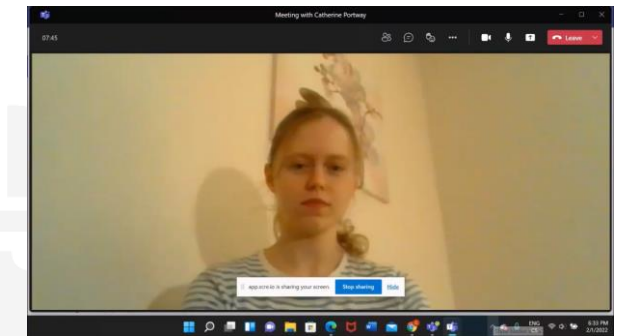
<https://www.oikt.czu.cz/en/r-16550-it-helpdesk>

Introduction to MS Teams and Moodle

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How to access MS Teams in case of online teaching:

1. Use your university email/prefix before @ to login to MS Teams, password is the same as your new password for logging into UIS.
2. Teams (based on subjects) in MS Teams would be created in case online teaching is introduced
3. You should then be able to see your subjects (one team for each subject) in MS Teams.
4. If you cannot see this or you change your subjects, please contact iro@af.czu.cz



[Video](#)

Next Steps

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- **Change your password in UIS TODAY** – synchronisation of your new password can take up to two days
- **Log into Moodle and your university email** (e.g. xmump025@studenti.czu.cz) on <http://mail.studenti.czu.cz>
 - Read your university email frequently - important information will be sent during the year
 - Download Outlook mobile phone application where you can add your university email
- **Email iro@af.czu.cz by Sunday 18th February:**
 - the name and the code of the subject you wish to delete and add to your timetable

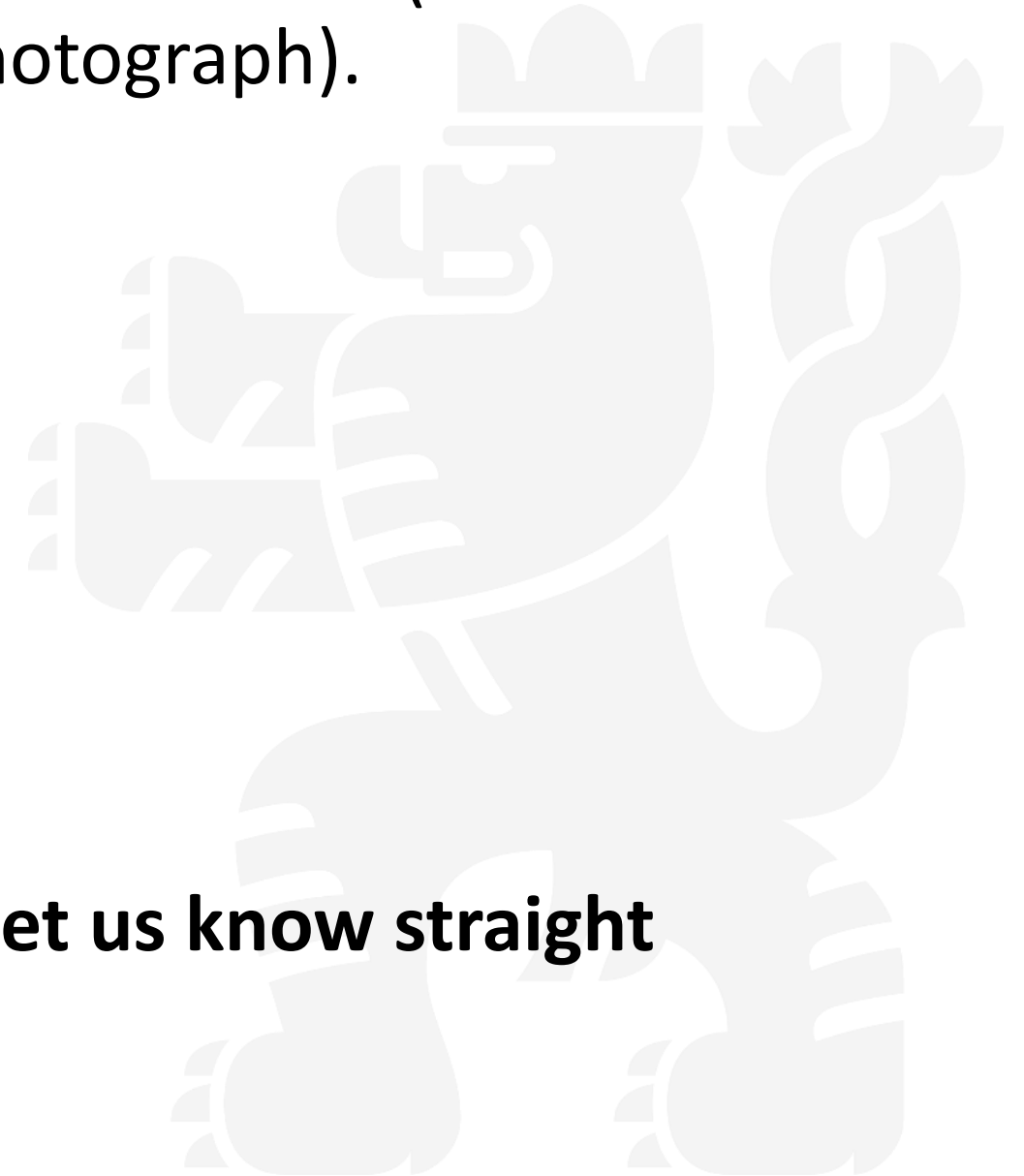
A person wearing yellow gloves is holding a small green plant in a soil cube. The plant is being held next to a misting system in a greenhouse. The text "More information" is overlaid on the image.

More information

Important websites

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- **ISIC card** - to obtain it your photo needs to be uploaded and approved in UIS (section Personal details check or Adjust information system change → photograph).
 - Collection in Card center of CZU Library
- [CZU Library](#)
- [Interactive map of campus](#)
- [Incoming erasmus students main information](#)
- [Course offer](#)
- [Course catalogue and timetable](#)
- **Should you experience any problems during your study, please let us know straight away, we will do our best to resolve them with you.**



Free-time activities

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- **CZU Sportcentre**
 - Every Wednesday 15:45-16:45 Team sports with ESN
- **Arboretum (libosad)**
- **ESN – Erasmus student network**
 - IG @esn_czu



Study programmes in English

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- [> Admission procedure](#)
- [> Apply for Study](#)
- [> Faculty Merit Scholarship](#)
- [> Information Booklets](#)

Admissions - Bachelor's and Master's programmes



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Study administration office - Bachelor's and Master's programmes



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Basic information about study programmes in English

Our Faculty offers two bachelor's programmes, three master's programmes and ten doctoral programmes, all fully taught in English.

Study programmes	Duration	Start date	Annual tuition fee
Bachelor's	3 years (6 semesters)	October only	CZK 42 000 - 57 000
Master's	2 years (4 semesters)	October only	CZK 80 000 - 114 000
Doctoral	4 years (8 semesters)	October	CZK 13 000



Bachelor's Study Programmes

Agriculture and Food (B-AGRIFOB)
Sustainable Use of Natural Resources (B-SUNRB)



Master's Study Programmes

Sustainable Agriculture and Food Security (N-AGRIFOM)
Natural Resources and Environment (N-ENVIM)
Natural Resources Management and Ecological Engineering (N-NARMEEM)
Danube AgriFood Master (DAFM)



Doctoral Study Programmes

Bachelor's programmes



Agriculture and Food (B-AGRIFOB)



Sustainable Use of Natural Resources (B-SUNRB)

Master's programmes



Sustainable Agriculture and Food Security (N-AGRIFOM)



Natural Resources and Environment (N-ENVIM)



Natural Resources Management and Ecological Engineering (N-NARMEEM)



Danube AgriFood Master (DAFM)

Erasmus Mundus Danube AgriFood Joint Master programme

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- Exclusive scholarship programme financed by the EU
- Study focus: **sustainability in agriculture, food production and technology** in the Danube region (model region for all riparian regions worldwide)
- Study at 2 out of 7 partner universities
- Tuition fee:
 - **Scholarship** (approximately **EUR 1 400/month**) – applicant does not pay tuition fee; or
 - **Tuition fee waiver** - applicant does not pay tuition fee, applicant covers all other expenses related to study in a given country (e.g. living and travel costs); or
 - **Selfpayer option** – applicant pays tuition fee of CZK 80 000 for first year of study at CZU, tuition fees of other universities are available upon request.
- **Applications deadline** – EU citizens: **31st March 2024**



Thanks for your attention.

International Relations Office (IRO)
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Ing. Dagmar Brožová

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Faculty of Agrobiography,
Food and Natural Resources